

GOVERNMENT OF PUNJAB
DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH
(HEALTH-III BRANCH)

NOTIFICATION

No. S/10/2017-SHB-III/3785

Dated: 12-10-2017

Subject : Admissions to General Nursing & Midwifery (GNM) and Auxiliary Nurse and Midwife (ANM) Training Courses - 2017 onwards

1. GENERAL

- (a) The Governor of Punjab is pleased to notify admissions to General Nursing & Midwifery / Auxiliary Nurse and Midwife Courses for the session 2017-18 onwards in the State of Punjab.
- (b) The Government of Punjab is further pleased to notify that all the institutions whether Government / Private / Aided / Minority / shall be covered by this Notification.
- (c) All the GNM / ANM institutions affiliated with the Punjab Nurses Registration Council shall strictly follow the instructions and the admissions should be made in accordance with this Notification.
- (d) Affiliation granted by Punjab Nurses Registration Council will be valid for one year only.

2. ADMISSION GUIDELINES FOR GNM & ANM COURSES

- (a) The admissions would be made w.e.f. 1st October to 31st October and the admissions shall be finalized by 31st October every year. The classes would commence from 1st November every year.
- (b) **No admissions shall be allowed after the cut off date 31st October every year.**
- (c) If a student wishes to shift to other institution, she / he will be allowed to shift before cut off date i.e. 31st October and full fee shall be refunded by the institution.
- (d) If at any stage, it is found that the candidate / institution has supplied any false information in the admission form, then her candidature for the course shall be cancelled and the recognition of the institution shall be withdrawn and the registration of the Principal with PNRC shall be suspended.
- (e) The institutions shall upload Online Admission Form, duly filled by the candidate, counter signed by her / his parents / guardian and attested by the Principal, School of Nursing and hard copy of Admission form will be submitted to the office of PNRC latest by 15th November every year.
- (f) The PNRC on receipt of admission forms from the institutions shall issue Enrolment Number to the eligible candidates by 31st January of the given academic year.

ADMISSION TERMS AND CONDITIONS

3.1 GENERAL NURSING & MIDWIFERY COURSE (GNM) : 3 Year Diploma Course

1. ELIGIBILITY FOR ADMISSION -

(a) Fresh candidates :

- (i) **Age :** Minimum age for admission will be 17 years and the upper age limit of 35 years (the age shall be determined as on 31st December of that year)
- (ii) **Minimum Qualifications :**
 - 10+2 with English and must have obtained a minimum of 40% at the qualifying examination from any recognized board. Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government.
 - 10+2 with English having 40% marks in vocational ANM course from the school recognized by Indian Nursing Council
 - 10 + 2 with English having 40% of marks in Vocational Stream-Health care Science from a recognized CBSE board/State/Centre
 - Registered ANM with pass mark.
 - **For foreign nationals**
The entry qualification equivalency i.e. , 12th standard will be obtained by Association of Indian Universities, New Delhi. The concerned Institution and Punjab Nurses Registration Council will be responsible to ensure that the qualification and eligibility will be equivalent to what has been prescribed as above.
- (iii) **Residence Status :** Preference will be given to the candidates who are residents of Punjab as per Department of Personnel letters no :- 1/3/95-3PPI/9619 , dated 6th June 1996 and No. 1/2/95-3PII/81 dated 1st January 1999 and further instructions issued by the Department, if any, from time to time.
- (iv) **Medical :** Candidate should be medically fit.
- (v) **Preference :** Preference shall be given to those who have passed 10+2 or its equivalent with science subjects i.e. Physics, Chemistry & Biology
- (vi) All candidates who are Indian Nationals shall have to produce the copy of Aadhar Card whose number shall be entered in the records of PNRC.

(b) Promotees :

- (i) **Age:** For ANM pass candidates, there is no age bar.
- (ii) **Minimum Qualifications :**
 - (a) Candidate should be a Registered ANM with the Punjab Nurses Registration Council.
 - (b) The candidate should have passed 12 years of schooling (10+2) or its equivalent from a recognized Board or recognized Open School of State Govt. / Centre Govt.
- (iii) **Medical :** The candidate should be medically fit

2. RESERVATION :- Reservation shall be applicable within the sanctioned number of the Seats, duly approved by the competent authority and not above it.

- a. For disabled candidates : 3% Disability reservation to be considered with a disability of

locomotor to the tune of 40% to 50% of the lower extremity and other eligibility criteria with regard to age and qualification will be same as prescribed for each nursing programme. Disability certificate duly issued by the competent authority shall have to be produced by the candidate, in original, at the time of admission.

- b. **For SC/ST candidates** : 5% of total marks is relaxed for SC/ST candidates.
c. Any other relaxation with regard to age will be as per the State Govt. Reservation Policy.

3. **SYLLABUS** - Syllabus will be in accordance with the instructions issued by Indian Nursing Council from time to time.

4. **DURATION OF THE COURSE** : The duration of the course shall be **three years**.

5. **EXAMINATION SCHEDULE**

- (a) The Annual Examination shall commence in the **month of October every year**.
(b) The Examination Forms must be uploaded online :

(i)	before 20 th August every year	Without late fee
(ii)	Upto 31 st August every year	Rs. 50/- per student (Late Fee)
(iii)	After 31 st August every year (before 15 days of examination)	Rs. 100/- per student per day (Late Fee)

- (c) The pass ANM candidates will appear for all the examinations in Theory and Practical as per the scheme of examination of GNM Fresh candidates.

Note: A candidate can take any number of attempts with a condition that maximum period allowed is 6 years. However, all previous papers need to be cleared before appearing in the final examination.

6. **ELIGIBILITY FOR EXAMINATION**

A candidate shall be eligible for PNRQ examination if the Principal of the School of Nursing certifies in the form of undertaking that :-

- (a) She / He has completed not less than 11 months of the course.
(b) A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination.

The diploma shall not be awarded to the student till she / he has completed the clinical/field requirements.

- (c) A candidate must secure 50% marks in internal assessment separately in each theory and practical.
(d) The record of practical experience is to be completed by the Principal.
(The Principal shall send to PNRQ the internal assessment of each subject, i.e. both theory and practical (s) on or before 30th September every year.
(e) The verification of the candidate as per Aadhar Card is mandatory.

7. **SUPPLEMENTARY EXAMINATION**

- The Supplementary Examination will commence in the month of April every year.
- The Examination Forms must be uploaded online :

(i)	before 20 th February every year	Without late fee
(ii)	upto 28 th February every year	Rs. 50/- per student (Late Fee)
(iii)	after 28 th February every year (before 15 days of examination every year)	Rs. 100/- per student per day (Late Fee)

- For a student who appears for any supplementary examination her / his fresh internal assessment in the failed subject(s) / practical(s) is to be sent to the PNRC.

8. **EXAMINATION GUIDELINES OF GNM COURSE**

1. Shall have one Regular examination followed by one supplementary examination in a year.
2. If a candidate fails, she / he can be promoted to next year.
3. A candidate can take any number of attempts with a condition that maximum period allowed is 6 years. However all previous papers need to be cleared before appearing in the final year examination.
4. Average internal marks of the total students shall not be more than 75% i.e. if 40 students are admitted in a course than the average score of the 40 students shall not exceed 75%.
Example of 5 students : A=25, B=20, C=22, D=21 E=24
Average 89.6%
This will not be accepted by the PNRC.
5. Minimum pass marks should be 50% in each of the Theory and practical paper separately.
6. Minimum pass marks shall be 40% for English only.
7. Theory and Practical exams for Introduction to Computer to be conducted as School exam and marks to be sent to the PNRC for inclusion in the mark sheet.
8. A candidate has to pass in theory and practical exam separately in each of the paper.
9. If a candidate fails in either theory or practical paper she / he has to re-appear for both the papers (Theory and Practical)
10. All practical examination must be held in the respective clinical areas.
11. One internal and one external examiner should jointly conduct practical examination for each candidate.

GRADING AND CERTIFICATION

Examination shall be graded on aggregate marks of the entire three years of the training programme, as follows :

Distinction shall be in aggregate	= 80% and above
First Division	= 70% and above but below 80%
Second Division	= 60% and above but below 70%
Third Division	= 50% and above but below 60%

3.2 AUXILIARY NURSE & MIDWIFE COURSE (ANM) : 2 Year Diploma Course

1. ELIGIBILITY FOR ADMISSION -

- (a) **Age :** Minimum age for admission shall be 17 years with the upper age limit of 30 years (the age shall be determined as on 31st December of that year).
- (b) **Minimum Qualification:** A candidate must have passed 10+2 with English from a recognized Board. Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government.

> **For foreign nationals**

The entry qualification equivalency i.e. , 12th standard will be obtained by Association of Indian Universities, New Delhi. The concerned Institution and Punjab Nurses Registration Council will be responsible to ensure that the qualification and eligibility will be equivalent to what has been prescribed as above.

- (c) **Residence Status :** Preference will be given to the candidates who are residents of Punjab as per Department of Personnel letters no :- 1/3/95-3PPI/9619 . dated 6th June 1996 and No. 1/2/95-3PII/81 dated 1st January 1999 and further instructions issued by the Department, if any, from time to time.
- (d) **Medical :** Candidate should be medically fit.
- (e) All candidates who are Indian Nationals shall have to produce the copy of Aadhar Card whose number shall be entered in the records of PNRC.

2. RESERVATION :- Reservation shall be applicable within the sanctioned number of the seats, duly approved by competent authority, and not above it.

- (a) **For disabled candidates :** ~~3%~~ Disability reservation to be considered with a disability of locomotor to the tune of 40% to 50% of the lower extremity and other eligibility criteria with regard to age and qualification will be same as prescribed for each nursing programme.

Disability certificate duly issued by the competent authority shall have to be produced by the candidate, in original, at the time of admission.

- (b) **For SC/ST candidates :** 5% of total marks is relaxed for SC/ST candidates.
- (c) **For Trained Dals working in the Department of Health and Family Welfare Punjab, Asha Workers under National Health Mission Punjab and Anganwari Workers working in the Department of Social Security, Women and Child Welfare Punjab:**

The reservation for Trained Dals working in the Department of Health and Family Welfare Punjab, Asha Workers under National Health Mission Punjab and Anganwari Workers working in the Department of Social Security, Women and Child Welfare Punjab shall be as per Punjab Govt. notification Endst. No. 21/29/13-4H5/421458/1 dated 24/02/2015, issued by Department of Health and Family Welfare Punjab. This shall be applicable for admission to six Multipurpose Health Worker (Female) Institutes running in the State of Punjab by Department of Health and Family Welfare. Any other relaxation with regard to age will be as per applicable State Govt. Reservation Policy.

SYLLABUS :

Syllabus will be in accordance with the instructions Issued by Indian Nursing Council from time to time.

DURATION OF THE COURSE :

Duration of the Course shall be **two years (18 months + 6 months Internship).**

EXAMINATION SCHEDULE

- (a) The Annual Examination shall commence in the month of October every year.
- (b) The Examination Forms must be uploaded online .

(i)	before 20 th August every year	Without late fee
(ii)	upto 31 st August every year	Rs. 50/- per student (Late Fee)
(iii)	after 31 st August every year (before 15 days of examination)	Rs. 100/- per student per day (Late Fee)

- (c) There shall be a Theory and Practical examination at the end of completion of one year course as prescribed in the syllabus of Indian Nursing Council.

Note : Maximum duration of completion of the course is 4 years.

6. **ELIGIBILITY FOR EXAMINATION**

- A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination.
- A candidate must have 100% attendance in each of the practical areas before the award of completion certificate/diploma by the Punjab Nurses Registration Council.
- On completion of practical experience, records to be signed by the tutor and countersigned by the Principal.
- A candidate must secure 50% marks in internal assessment separately in each theory and practical.

- The examination for the 2nd year should happen at the end of the year. A completion certificate of internship should be provided by the principal to each student, before entering for the examinations.
- Result to be declared only after getting the clinical attendance of Internship from M.S./S.M.O./C.M.O.

GRADING AND CERTIFICATION

Distinction shall be in aggregate = 75%

First division = 70% & above but below 75%

Second division = 60% & above but below 70%

Third division = 50% & above but below 60%

Certificate will be issued on successful completion of training requirement. The Principal of the ANM School should certify for each student that she / he has undergone successfully the internship program, 100% clinical requirements and acquired the requisite competencies as listed in the syllabus before the award of the certificate / diploma by PNRC.

7. SUPPLEMENTARY EXAMINATION

Supplementary Examination should be conducted at six monthly intervals for the failures.

- The Supplementary Examination will commence in the month of April every year.
- The Examination Forms must be uploaded online :

(i)	before 20 th February every year	Without late fee
(ii)	upto 28 th February every year	Rs. 50/- per student (Late Fee)
(iii)	after 28 th February every year (before 15 days of examination)	Rs. 100/- per student per day (Late Fee)

8. EXAMINATION GUIDELINES OF ANM COURSE :-

1. The venue for Practical examination shall be all the institutions under DHS and DRME for all the students of Government and Private ANM institutions.
2. Supplementary examination should be conducted at six monthly intervals for the failures.
3. All practical examinations must be held in the respective clinical areas and on patients.
4. One internal and one external examiner should jointly conduct practical examination for each student.
5. Internal assessment will be made on the basis of classroom tests, written assignments, performance in the community and clinical area along with records and reports maintained by the students.
6. Pass marks for each subject on aggregate will be 50%
7. A Candidate has to pass in theory and practical exam separately in each of the paper.

8. Average internal marks of the total students shall not be more than 75% i.e. if 40 students are admitted in course the average score of the 40 students shall not exceed 75% of total internal marks.
9. Maximum number of attempts permitted for each paper is 3 including first attempt.
10. A candidate failing in more than one subject will not be promoted to the next year.
11. No candidate shall be permitted to appear in the second year examination unless the candidate has passed the first year examination.
12. Maximum duration of completion of the course is 4 years.

4. CONDUCT OF EXAMINATION OF GNM & ANM

4.1 WRITTEN EXAMINATION

The Registrar shall complete all the process regarding the completion of Examination. There shall be a secrecy branch in the PNRC office for examination and each employee working in the secrecy branch shall have to submit self undertaking that he/she shall be responsible for maintaining the secrecy of Examination and he/she will be accountable if any leakage of secrecy happens. The Registrar shall remain fully responsible for any irregularities in the examination process.

- (a) **Qualification of Question Paper Setter:** Question Paper Setter should be B.Sc. (Nursing) or M.Sc. (Nursing) with minimum of five years teaching experience in that particular subject only.
- (b) **Question paper** should have a combination of essay type and short question answer. All units of a subject and sub-subject should be given due weightage in accordance with the instructional hours prescribed in the syllabus of Indian Nursing Council.
- (c) **Experience of Examiners:** There shall be Internal and External examiners. An Internal examiner should be B.Sc. (Nursing) or M.Sc. (Nursing) with minimum of three years teaching experience in a particular subject/clinical area. The External examiner should be B.Sc. (Nursing) or M.Sc. (Nursing) with minimum of five years teaching experience.
- (d) **Examination Superintendent:** The Examination Superintendent shall be appointed from Medical, Dental, Ayurvedic and Nursing Teaching and Non-Teaching Faculty.
- (e) **Invigilator :** The Invigilator shall be appointed from the Teaching and Non-Teaching Staff of all institutions in examination centre.
- (f) **Co-ordinator :** The Co-ordinator shall be the Principal or a Senior Nursing Faculty from School & College of Nursing.
- (g) **Flying Squad:** Flying Squad shall be appointed from Medical, Dental, Ayurvedic and Nursing Teaching and Non-Teaching Faculty. The remuneration paid to the Flying Squad shall be Rs. 500/- (Rs. Five Hundred only) per day plus T.A./D.A. as per Govt. rules.
- (h) **Observers :** Observers shall be appointed from Medical, Dental, Ayurvedic and Nursing Teaching and Non-Teaching Faculty.

2 **PRACTICAL EXAMINATION:**

- (a) Practical Examination is to be conducted in the respective clinical area.
- (b) Nursing teacher with minimum of five years of teaching experience in particular subject / clinical area may be appointed as practical examiner.
- (c) Not more than 30 students are to be examined in a day.
- (d) Internal and external examiner shall jointly evaluate each candidate for practical examination.

4.3 **UNFAIR MEANS AND PUNISHMENT**

- (a) **Unfair Means-** If during an examination, candidate adopts any of the unfair means listed below, the Examination Supdt / Flying Squad / Observer / Invigilator will make a note on the answer books of the candidate before it is sent to the Registrar. The Co-ordinator of the Exam Centre will provide the copy of UMC form, downloaded from the website of PNRC. The Registrar will submit such Answer books along with comments of Examination Supdt / Flying Squad / Observer / Invigilator to the Committee constituted by the PNRC for unfair means. The Committee will conduct enquiry and recommend punishment which will be approved by the President of the Punjab Nurses Registration Council. The Unfair Means comprise of:
 - (i) Talking to any other candidate.
 - (ii) Talking to a person inside or outside the examination hall during the examination hours without prior permission of Examination Supdt / Invigilator.
 - (iii) Copying from answer book of other candidate.
 - (iv) Copying from any paper / book / note / electronic device / electronic communication or any other method.
 - (v) Impersonation.
 - (vi) Any other undesirable activity.
- (b) **Punishments-** The punishment may be:
 - (i) cancellation of the paper of the candidate
 - (ii) or whole candidature
 - (iii) or even expulsion from nursing school for a period specified or forever according to granting of punishment.

4.4 **RE-TOTALING**

1. The word "Re-checking" is replaced with "Re-totaling. There shall be only re-totaling of the marks.
2. There shall not be any Re-evaluation of the answer sheets.
3. The fee of "Re-totaling" shall be Rs. 1,000/- (Rs. One Thousand only)
4. If any candidate wants to access his/her answer sheet, then the candidate can access the photocopy of his/her answer sheet for 30 minutes in the presence of the official appointed by Registrar and President, PNRC. The fee for access of photocopy of answer sheet per subject shall be Rs. 2,000/- (Rs. Two Thousand only)

FEE STRUCTURE FOR GNM & ANM COURSES :

The fee structure for GNM & ANM Courses of private Institutions in the State of Punjab had already been notified vide Punjab Govt. Notification No. 5/40/07-3HBIII/6091 dated 12.09.2007 as following :-

5.1 GNM COURSE (Private Institutions) :

SN	Particulars	Fee (Rs.)
1	Annual Fee (including Tuition fee, Clinical charges, Amalgamated fund etc.)	40,250 - 00 (Maximum)
2	Security (refundable after completion of training)	5,000 - 00
3	Mess Charges (per month)	Actual
4	Hostel room Rent (per month, including water, electricity charges etc.)	
	Room (for one student)	1,000 - 00
	Room (for two students, Rs. 600 for each)	1,200 - 00
	Room (for three students, Rs. 400 for each)	1,200 - 00

5.2 **GOVERNMENT INSTITUTIONS** – The fee for Government institutions running GNM Course shall be as fixed by Punjab Health Systems Corporation.

5.3 ANM COURSE (Private Institutions) :

SN	Particulars	Fee (Rs.)
1	Fee for full Course (including Tuition fee, Clinical charges, Amalgamated fund etc.)	28,750 - 00 (Maximum)
2	Security (refundable after completion of training)	2,000 - 00
3	Mess Charges (per month)	Actual
4	Hostel Room Rent (per month, including water, electricity charges etc.)	
	Room (for one student)	1,000 - 00
	Room (for two students, Rs. 600 for each)	1,200 - 00
	Room (for three students, Rs. 400 for each)	1,200 - 00

Note :

- No other fee or funds shall be collected from the students under any guise.
- The fee indicated is maximum and the institutions can charge fee lower than this.
- If any candidate is shifted to other institution before 31st October, full fee shall be refunded by the institution.
- Not more than 3 students are allowed to stay in a single room in institutions. The dormitory is totally ruled out.

5.4 **GOVERNMENT INSTITUTIONS** – The fee for Government institutions running ANM Courses shall be as fixed by the Department of Health and Family Welfare, Punjab.

3. INSTITUTIONS AND SEATS

The list of affiliated institutions along with number of seats sanctioned is placed at Annexure 'A' for GNM Course and at Annexure 'B' for ANM Course.

Affiliation granted by Punjab Nurses Registration Council will be valid for one year only.

Dated, Chandigarh
the: 11-10-2017

Vikas Pratap, IAS
Secretary to the Government of Punjab,
Department of Medical Education and Research.

Endst. No. 5/10/2017-SMB-III/3786

Dated: 12-10-2017

A copy along with one spare copy is forwarded to the Controller, Printing and Stationary Department, Punjab, for publication in the Punjab government Gazette (ordinary) and supply one hundred copies without endorsements to this Department for official use.

Santosh Kumar
Under Secretary, Medical Education & Research
(S.B.)

Endst. No. 5/10/2017-SMB-III/3788-97

Dated: 12-10-2017

A copy is forwarded to the following for information and necessary action:-

- (i) The Secretary to the Government of India, Ministry of Health and Family Welfare, Nirman Bhavan, New Delhi.
- (ii) The Secretary, Indian Nursing Council, 8th Floor, NBCC Center, Plot No. 2, Community Center, Okhla Phase-I, New Delhi - 110020
- (iii) Vice Chancellor, Baba Farid University of Health Sciences, Faridkot
- (iv) Director Research and Medical Education, Punjab.
- (v) Registrar, Baba Farid University of Health Sciences, Faridkot.
- (vi) Director, Health and Family Welfare, Punjab, Chandigarh
- (vii) Director, Welfare of Schedule Castes and Backward Classes, Punjab, Chandigarh.
- (viii) Principals of Concerned Institutes.
- (ix) PS/MERM.
- (x) PS/SMER.

Santosh Kumar
Under Secretary, Medical Education & Research
(S.B.)

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